STUDENT TEACHING NOTEBOOK GUIDELINES

• Schedules
  o Day: typical
  o Week: typical
  o Month: with events listed
  o Transition schedule: to assume instructional responsibility

• Long-Range Planning
  o Long-term: sequence
  o Weekly

• Daily Planning
  o Daily lesson plans: for all areas of teaching responsibility

• Resource Profiles
  o Seating chart
  o Classroom demographics
  o Other

• Observation Notes
  o Supervisor sign-in sheet
  o Observation summaries from University Supervisor
  o Evaluations of Master Teacher and Supervisor

• Reflection Notes
  o Class or site reflections, questions, concerns, or ideas

• SARC Report
• Student Handbook
• Personal Discipline Model